Commercial Roof Maintenance Checklist

Use this checklist to ensure that all essential commercial roof maintenance tasks are completed to extend the life of your roof.

☐	Inspect for debris and remove branches, leaves, or other materials.
☐	Check gutters and downspouts for blockages and clean them.
☐	Examine roof surface for cracks, punctures, or blisters.
☐	Inspect all flashings, edges, and seals for signs of damage.
☐	Ensure that HVAC systems or other rooftop equipment are secure and not damaging the roof.
☐	Inspect for signs of ponding water or poor drainage.
☐	Check for any loose or damaged roof tiles, shingles, or membranes.
☐	Ensure proper sealing around vents, skylights, and chimneys.
☐	Look for signs of mold, mildew, or algae growth.
☐	Inspect for signs of wear and tear in high-traffic areas.
☐	Schedule a professional roof inspection at least once a year.